

# INRPM Standing Committees - Purposes, Responsibilities and Draft Activity Targets

**April 2026 DRAFT prepared by the International Network of Research Project Managers ([INRPM](#)) Organising Committee in Advance of the Establishment of Standing Committees**

## **1. Communications & Community (COM)**

### **Purpose**

To bring members together, strengthen connections and support a welcoming and active RPM community. The focus is on participation, peer connection and clear communication.

### **Responsibilities**

- Manage LinkedIn engagement and external outreach about what RPM is.
- Maintain a lightweight, opt-in membership process to support engagement and communications.
- Coordinate website and newsletter updates.
- Encourage networking across members and institutions.
- Host regular community engagement activities such as the Networking Café.

### **Activity targets:**

- Beginning in 2026, LinkedIn posts and moderation every month.
- Beginning in 2026, Networking Café or similar peer session at least quarterly
- Beginning in 2026, website updates no less than every two months.
- Beginning in 2026, a short newsletter or update twice per year.
- Beginning in 2026, establishment and maintenance of the INRPM Membership registry.

## 2. Education and Events (EE)

### Purpose

To help members learn, grow and stay up to date in their RPM practice by designing and delivering RPM learning activities (such as webinars, workshops and courses) and by shaping a coherent annual learning programme and overall event calendar for INRPM in collaboration with other bodies.

### Responsibilities

- Design, maintain and deliver an RPM learning pathway, offered primarily online and combining formats such as webinars, workshops, short courses and cohort-based learning, including the identification of suitable speakers and the development or curation of supporting learning materials.
- Develop recommendations for how INRPM members can combine INRPM learning activities (and other relevant courses, workshops and webinars) in ways that align with the competence requirements in the INRPM certification framework defined by the Standing Committee Recognition (REC).
- Develop clear criteria and procedures for when and how INRPM issues certificates of attendance and course completion certificates for learning activities. Issue, or coordinate the issuance of, such certificates documenting participation, workload and, where relevant, assessed learning outcomes, including options for online verification. These certificates of attendance or course completion must not be confused with, or presented as equivalent to, the RPM certification issued by REC.
- Coordinate closely with the Standing Committee Communication & Community (COM), both by:
  - using Education & Events activities as a channel to share INRPM community news and updates prepared by COM, and
  - working with COM to promote events, distribute announcements, recruit participants and share recordings or follow-up materials.

### Activity targets:

- Beginning in 2026, manage the issuance of participation confirmations or certificates for INRPM learning activities, and maintenance of a repository of issued documents
- Beginning in 2027, arrange at least four live webinars per year, evenly distributed.
- Beginning in 2027, at least 1 advanced or follow-up session per year that deepens RPM knowledge beyond the introductory level (e.g. a “next-step” or specialist topic).
- Beginning in 2027 at least 1 extended learning activity per year in workshop, short course, or cohort-style programme format OR
- Beginning in 2028 at least 1 full course or course series per 2- years focused on RPM competence development

### **3. Knowledge (KNW)**

#### **Purpose**

To help INRPM understand the RPM community and generate new insights that benefit members.

#### **Responsibilities**

- Run surveys and studies that map needs and interests.
- Share insights in scientific articles and other types of publications.
- Share findings with other groups to support evidence-based activities.

#### **Activity targets:**

- Beginning in 2026, one community survey or landscape study every 12 to 18 months.
- Beginning in 2027, two to three short insight notes or knowledge briefs per year.

## **4. Tools (TLS)**

### **Purpose**

To develop and collect practical open-access tools that make the RPM community can use to do their work more efficiently and consistently.

### **Responsibilities**

- Collect tools, checklists, templates and practical resources from the community and make available to the INRPM community
- Develop tools, checklists, templates and practical resources.

### **Activity targets:**

- Beginning in 2026, solicit and identify open-access RPM-focused tools from the INRPM community.
- Beginning in 2026, maintain the repository of tools and ensure public access on the INRPM website.
- Beginning in 2026, develop new resources as required.

## **5. Recognition (REC)**

### **Purpose**

To support professional recognition of Research Project Management.

### **Responsibilities**

- Provide a certification framework for RPMs.
- Formalise and implement the RPM certification application and evaluation process.
- Maintain the process of evaluating and approving certification applications.
- Arrange recruitment and training of reviewers for RPM certification applicants.
- Together with Education & Events, provide joint guidance to participants interested in pursuing RPM competence certification, including explaining how learning activities align with certification expectations.
- Promote the RPM certification.

### **Activity targets:**

- Beginning in 2026, development of an effective and transparent review process for certification applications.
- Beginning in 2027, cultivate a wide network of trained reviewers for RPM certification applications.
- Beginning in 2027, implementation and maintenance of an RPM certification process.